

2021年国际学生入学指南

Orientation & Guide for International Students



国际教育学院 丝绸之路学院 International Education College, Silk Road Institute 2021年9月 September, 2021

目 录

第一	节 报到注册
1,	新生入学报到流程图
2,	新生报到注册·····
3、	在校生报到注册
4、	境内新老生报到和注册注意事项
第二	节 自费生学费缴纳
1,	学费收费标准14
2,	缴纳学费流程······14
第三	节 居留许可及签证(住宿登记)
1,	办理居留许可16
2,	费用及处罚10
3、	严禁非法打工1
第四	节 留学生宿舍管理规定
1,	宿舍收费标准2
2,	新生入住宿舍流程22
3,	更换宿舍申请流程22
4、	噪音管理22
5、	访客管理·····22
6,	日常管理规定23
7、	陪读家属管理······23
8.	校外住宿申请

第五节 留学生医疗保险
1、门诊就医及住院垫付 28
2、保险费理赔说明······29
第六节 中国政府奖学金生奖学金
1、中国政府奖学金生奖学金标准及内容32
2、中国政府奖学金生奖学金发放办法及指纹采集32
3、银行卡丢失及更换32
第七节 奖学金评审、延长及学习期限延长
1、奖学金评审对象、流程及时间35
2、学习期限延期申请办法 35
第八节 教务管理
1、学历生教务管理40
2、汉语生教务管理55
3、预科生教务管理59
第九节 其他事务
1、留学生无犯罪证明和护照丢失证明办理流程63
2、微信公众账号64
3、常用地址65

Contents

Section 1 Registration
1. Flow Chart of Enrollment for New International Students
2. New Students Registration
3. Senior Students Registration
4. Instructions of New and Senior Students' Registration
Section 2 Tuition and Payment
1. Tuition······15
2. Payment Procedures 15
Section 3 Resident Permit and Visa
1. Resident Permit·····
2. Cost for Physical Examination and Residence Permit
3. Penalties·····
4. Special Situations 19
5. Illegal Working is Forbidden 19
Section 4 Dormitory Regulations
1. Dormitory Fees 24
2. Application Procedures and Precautions for Room Changing 25
3. Noise Making 25
4. Visitors
5. Daily Management Regulations 26
6. Residence For Family Members Accompanying International Students
7. Off-campus Living Application 27
Section 5 Medical Insurance
1. Outpatient and Hospitalization 30

2.	Insurance	Claims · · · · · ·	 	 • • • • • • • • • • • • • • • • • • • •	31

Sectio	n 6 Chinese Government Students Scholarship
1. S	Standard and Content····· 33
2. [Distribution Method of Government Scholarship Stipend and Fingerprint Input $^{\dots}$ 33
3. I	Loss and Replacement of Bank Card
Sectio	n 7 Annual Review of Chinese Government Scholarships and Study
Extens	sion
1. <i>A</i>	Annual Review of Chinese Government Scholarships······37
2. S	Study Extension
Sectio	n 8 Study Affairs
1. 7	Feaching Affairs Management of Degree Students40
2. 7	Teaching Affairs Management of Language Students·····55
3. 7	Feaching Affairs Management of Preparatory Students 59
	n 9 Others
1. F	Process for Applying for a Non-Criminal Record Certificate63
2. (Official Wechat of International Education College64
3. (Commonly Used Addresses65