

第七节 奖学金评审、延长、及学习期限延长的申请

一、中国政府奖学金年度评审

1、评审对象

学习期限超过一年或毕业前申请延长学习的在校中国政府奖学金生。

2、评审内容

(1) **评审内容。**由道德品行（30分）、学习情况（50）、和活动表现（20分）三个部分组成，考评总分为100分。

(2) **评审意见分为合格和不合格两种。**评审总分为60分及以上者视为合格，对于不合格的中国政府奖学金学生，国家留学基金委将中止其奖学金或取消其奖学金；对于不合格的非中国政府奖学金生，学校将取消其学习资格。

(3) 评审时间

每年四月

(4) 评审流程：

① 在规定时间内，奖学金生提交国家留学基金管理委员会要求的《中国政府奖学金年度评审（学生自评）表》；非奖学金生本科生提交中国地质大学（武汉）要求的《中国地质大学（武汉）本科生年度评审自评表》、研究生提交《中国地质大学（武汉）研究生年度评审自评表》；本人填完后交由任课老师（辅导员或导师）填写并签字；

② 班主任或辅导员审核后交留学生办公室；

③ 召开评审研讨会核定结果；

④ 将评审结果上报国家留学基金委；

⑤ 将最终结果通报给学生。

特别说明：凡在我校学习超过一学年(两个学期)以上者，或申请延长奖学金期限的博士生均必须参加奖学金年审。

毕业生不需要参加年审。

二、学习期限延期申请办法

1、奖学金学习期限延期申请办法

据国家留学基金管理委员会的有关要求，我校博士国际学生申请延长中国政

府奖学金期限的具体要求如下：

(1) 学习态度认真、表现良好、因特殊原因不能按期完成学业且派遣国无法列入奖学金计划的博士研究生可提交延期申请，奖学金期限最多延长一年。

(2) 提交申请材料

- ① 中国政府奖学金生延长奖学金期限申请表
- ② 中国政府奖学金生延长奖学金期限院校意见表
- ③ 博士开题报告及中期考核相关材料。
- ④ 国别奖博士研究生需提供使馆同意函。
- ⑤ 表格下载：<https://iec.cug.edu.cn/info/1019/3909.htm>

(3) 申请截止时间：届时国际教育学院网站将发布通知。凡未按规定时间提交中国政府奖学金学习期限申请或申请材料不符合要求的，将视为放弃申请或无效申请，因此发生的任何问题由申请人自行承担。

(4) 请将申请材料原件交给各学院辅导员，由辅导员交各学院审核盖章，汇总后交至 209 办公室。

2、非奖学金学习期限延期申请办法

(1) 该学习延期适用于非奖学金期限延长国际学生。超过学校规定的最长学习年限不予以受理（本科 6 年、硕士 5 年、博士 7 年）

(2) 学习态度认真，表现良好且因特殊原因不能按时毕业国际学生可提交学习延期申请。

(3) 请登陆国际教育学院网站 <https://iec.cug.edu.cn/info/1019/3849.htm> 下载中国地质大学（武汉）国际学生学习延期申请表。

(4) 学习延期期间除学费外的保险费、生活费、住宿费等相关费用自理。请在提交学习延期表前自行在留学保险网支付保险费（400 元半年；800 元一年）并保留网上缴费电子收据。

(5) 请将申请材料原件或 PDF 文件（境外学生）交至各学院辅导员。各学院辅导员汇总材料后交至 209 办公室

Section 7 Annual Review of Chinese Government Scholarships and Study Extension

1. Annual Review of Chinese Government Scholarships

Eligible: Chinese Government Scholarship students who have studied for more than a semester or have applied for extended study before graduation.

Content: This annual review work will be conducted based on the Ideological Moral Behaviour (30 points), Educational Performance (50 points) and Activity Performance (20 points), with the total points of 100.

Time: April of each year

Process:

(1) Chinese government scholarship students should submit the Form for Annual Review of Chinese Government Scholarship Status (Student Self-Assessment)”(CUG Undergraduate Students) or (CUG Postgraduate Students); non-scholarship students should submit Form for Annual Review of CUG Non-Scholarship Status (Student Self-Assessment)”(CUG Undergraduate Students) or (CUG Postgraduate Students);

(2) After verification, please submit the signed and stamped document to international office;

(3) A review committee will be formed to review and verify all forms

(4) Once results have been arrived at, a report will be compiled and sent to CSC

(5) Final results will be announced to the students.

Attention: Students who have studied in CCNU for more than one semester and those who have extended their study period will all need to participate in the reviewing of scholarship.

Graduating students do not have to participate in the review.

2. Study Extension

(1) Application for Extension of Scholarship Period for PhD Students

According to the relevant requirements of CSC, the specific requirements for the extension of scholarship funding period for doctoral students in our university are as

follows:

1) Doctoral students with serious learning attitude, good performance, unable to complete their studies on time due to special reasons and unable to be included in the scholarship scheme of the sending country can submit an application for extension of the scholarship period .The maximal extension length is one year.

2) Application Materials

① “The application form for extending the duration of Chinese government scholarship”

② “View Form of Chinese government scholarship extension institutions”

③ Related materials about doctoral proposal and mid-term assessment.

④ Approval from the embassy is needed for doctoral candidates from national awards scheme program.

⑤ <https://iec.cug.edu.cn/info/1019/3909.htm> form download

3) Deadline for application: Please pay close attention to IEC website. Those who fail to submit the extension application for the Chinese government scholarship before the deadline or the application materials do not meet the requirements will be deemed as abandoning the application or invalid application, and any problems arising therefrom shall be borne by the applicant.

4) Please submit the original application materials to tutors of each department. Tutors will collect each school CSC extension application for review and seal, and then submit them to 209 office.

(2) Application for Extension of Study Period for International Students (Scholarship Period will not be Extended)

① The extension of study period is applicable to international students who do not have scholarship period extension. No extension will be accepted if the maximum study period exceeds the CUG’s requirements (6 years for bachelor's degree, 5 years for master's degree and 7 years for doctor’s degree)

② International students with serious learning attitude, good performance and unable to graduate on time due to special reasons can submit the application for study extension

③ Please visit the website of International Education Institute <https://iec.cug.edu.cn/info/1019/3849.htm> to download the “Study-Extension Application Form for of CUG International Students”.

④ Living expenses, accommodation expenses and other related expenses during the extended period of study shall be borne by oneself. Please pay the insurance premium at website: <http://m.lxbx.net/> (400 yuan for half a year; 800 yuan for a year) and present the electronic receipt when submitting the study extension form.

⑤ Please send the PDF file of application materials (abroad students) and original application materials (campus students) to your department tutor. The tutor of each department summarize the materials and submit them to 209 office